



# **FORWARD PLAN**

**24 May 2021 - 26 September 2021**

**Produced By:**

**Democratic Services  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 25/05/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Evaluation of City of York Council's Micro Business Grant scheme

**Description:** Purpose of Report: When the COVID 19 pandemic began in early 2021, Members agreed to set aside £1 million of Council funding to offer immediate support of up to £1,000 for micro and small businesses in York. To assess the impact that funding has had, and to understand how the Council can continue to work closely so support local businesses, consultants were procured to investigate the impact of the Micro Business Grant in the local business community. This report sets out their findings.

The Executive Member will be asked to note the content of the report.

This item has now been withdrawn and will now be incorporated into a broader report to be presented to the Executive on 24th June around supporting the York Economy.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Simon Brereton, Head of Economic Growth, Penny Nicholson

simon.brereton@york.gov.uk, penny.nicholson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Blueberry Marketing Ltd were procured to gather feedback and opinions from recipients of the Micro Business Grant. This took place in the form of telephone interviews, with the permission of the grant recipient.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/06/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 14/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Additional Restrictions Grant – Restart element

**Description:** Purpose of report: To inform the Executive Member of decisions made to adapt the Additional Restrictions Grant payments following changes to Government advice regarding restart grants. The Executive Member made decisions regarding this funding in January 2021, including a provision, should Government advice change:  
“Should any element of this scheme be changed by subsequent government guidance it is proposed that the Executive Member delegates the decision under this scheme to the Chief Finance Officer (s151) in consultation with the Executive Member Finance and Performance/Executive Member Economy & Strategic Planning, with changes approved retrospectively in public at the next available Executive Member decision session”  
These circumstances have arisen, and this report will enable the Executive Member to approve the changes retrospectively in public as required.

The Executive Member will be asked to approve the revised ARG allocations in the light of changed Government guidance regarding restart grants.

This item has now been deferred to 14 June 2021 to allow for further consideration of the decision making process of non-urgent items while social distancing remains in place.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning,  
Executive Member for Finance and Performance

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

All relevant members and officers were consulted.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 14/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Application for Community Right to Bid under the Localism Act 2011

**Description:** Purpose of Report: To present an application to list The Jubilee Hotel, Balfour Street, York as an asset of community value.

The Executive Member will be asked to make a decision on whether the above property should be added to the list of assets of community value.

This item has now been deferred to 14 June 2021 to allow for further consideration of the decision making process of non-urgent items while social distancing remains in place.

**Wards Affected:** Holgate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** All relevant property owners and occupiers have been consulted.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 14/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Castle Gateway Update

**Description:** Purpose of Report: to set out the progress on the delivery of the Castle Gateway scheme including the proposed consultation material for new public realm on the site of the Castle Car Park and the submission of a related bid to the Levelling Up Fund by the deadline of 18th June 2021.

The Executive Member will be asked to approve the submission of a bid for the Levelling Up fund which incorporates public realm on Castle Car Park.

It has not been possible to give 28 days' notice of the intention to make this decision due to the availability of material for public consultation on Castle Gateway and the Levelling Up Fund submission deadline of 18th June 2021.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Andy Kerr

andy.kerr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Consultation process: Extensive public engagement helped shape a development brief for Castle Gateway and a specific design brief for Castle Car Park. Further public engagement is now underway on proposals developed from this design brief.  
Consultees: Public, MPs.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/07/21



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 15/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** UK Community Renewal Fund – York Priority list

**Description:** Purpose of report: to summarise responses to the York call for proposals to the UK Community Renewal Fund, including appraisal of those applications, and provide a proposed priority list of applications to submit to Government.

The Executive Member will be asked to approve the proposed York priority list for UK Community Renewal Fund for submission to Government on or before 18th June 2021.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure and Communities,  
Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

There was a public call for proposals, as agreed by Executive on 22 April.

Executive agreed "That the final decisions on the selection of a York UK Community Renewal Fund priority list for submission to government be delegated to the Executive Member for Economy & Strategic Planning, in consultation with the Executive Member for Culture, Leisure & Communities"

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Health and Adult Social Care

**Meeting Date:** 16/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Health Grant Allocation

**Description:** Purpose of Report: To present the Executive Member with details of the Local Authority Public Health Grant Allocation 2021/22. The report will provide an update on delivery against agreed budget savings and priorities for investment of non-committed public health grant.

The Executive Member will be asked to agree the update on delivery against agreed budget savings and priorities for investment of non-committed public health grant.

This item has now been deferred to 16 June 2021 to allow for further consideration of the decision making process of non-urgent items while social distancing remains in place

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Health and Adult Social Care

**Lead Director:** Director of Public Health

**Contact Details:** Sharon Stoltz, Director of Public Health, City of York

sharon.stoltz@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 21/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on progress of the Minerals and Waste Joint Plan and the proposed Main Modifications

**Description:** Purpose of Report: As a Waste and Minerals Planning Authority, it is our statutory duty to address these issues in York. City of York Council is producing a Joint Plan with North Yorkshire County Council and North York Moors National Park Authority. This is an information report to set out progress on the Minerals and Waste Joint Plan and will inform the Executive Member of the proposed Minerals and Waste Joint Plan Main Modifications and associated public consultation.

The Executive Member will be asked to note the progress of the Minerals and Waste Joint Plan and the proposed Main Modifications and associated public consultation.

NYCC have advised the consultation deadline with Natural England to comment on the outcomes of the Habitat Regulations Assessment has been delayed. Due to the timescales involved it has been agreed to slip the report to 27th April Decision Session, this item was originally deferred from the 26 January 2021.

This item was deferred to the 25 May 2021. This is due to the Council is as we are still awaiting sign off of the Main Modifications Schedule from the Planning Inspector and a date is yet to be agreed regarding the Main Modifications Consultation.

This item has now been deferred to 21 June 2021 to allow for further consideration of the decision making process of non-urgent items while social distancing remains in place.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Anna Pawson

anna.pawson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Previous consultation has taken place at the following stages:

First Consultation (2013), Issues and Options Consultation (2014), Additional or Revised Sites Consultation (2015), Preferred Options Consultation (2015/16), Publication stage (2016), Post-Publication Proposed Changes Consultation (2017).

The Main Modifications public consultation will take place in the new year across the full plan area.

Consultees: Statutory consultees and all consultees contained in the three authorities' consultation databases.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 22/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Vehicle Crossings Policy

**Description:** Purpose of Report: To review the results of the consultation exercise on the draft vehicles crossing policy (Executive Member for Transport decision 18/01/21) and adopt the final vehicle crossing policy for City of York Council to support the vehicle crossing application process.

The Executive Member will be asked to adopt the final vehicle crossing policy for City of York Council to support the vehicle crossing application process.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

3 months consultation process, with consultation documents published on CYC consultation page on website and various groups approached by Comms team to encourage participation.

**Consultees:**

### Background Documents:

#### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 22/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Residents' Parking around University Response to Draft Order

**Description:** Purpose of Report: To report progress on Advertising the draft Order and report on the responses/ objections received. The draft Traffic Regulation Order would implement further ResPark controls in streets in the area to the north of University of York Campus which the Executive Member considered in July 2020. Decisions will need to be made to agree to make the Traffic Regulation Order (TRO) needed to introduce the agreed restrictions.

The Executive Member will be asked to consider representations and consider confirmation of the decision to introduce a ResPark scheme in the following areas;

Streets to the north of Thief Lane and the West of Green Dyke Lane (R21A);

Streets to the south of Hull Road and east of Green Dykes Lane (R39B) and

Streets to the south of Hull Road and east of Windmill Lane (Extended R39A)

**Wards Affected:** Fishergate Ward; Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Ken Hay, Traffic Project Officer, Darren Hobson, Principal Engineer Traffic Manager

ken.hay@york.gov.uk, darren.hobson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

The Report considers responses to advertised Order and consultation in February and March 2021. The confirmed TRO proposals would be implemented within the normal timescales for the TRO process.

Consultees: As discussed at the Executive Member decision meeting in July '20; the TRO process included press advertising and a letter, which was sent to all frontagers.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 22/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Residents' Parking in South Bank Response to Draft Order

**Description:** Purpose of Report: To report progress on Advertising the draft Order and report on the responses/objections received. The draft Traffic Regulation Order (TRO) would implement further ResPark controls in streets in the South Bank area which the Executive Member considered in Aug 2020. Decisions will need to be made to agree to make the Traffic Regulation Order (TRO) needed to introduce the agreed restrictions.

The Executive Member will be asked to confirm the decision to introduce a ResPark scheme in the following streets;

- Bishopthorpe Road between Southlands Road and Terry's Mews;
- Rectory Gardens (off Bishopthorpe Road)
- Balmoral Terrace and
- Albemarle Road (on sections) between Telford Terrace and Brunswick Street.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Ken Hay, Traffic Project Officer, Darren Hobson, Principal Engineer Traffic Manager

ken.hay@york.gov.uk, darren.hobson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The Report considers responses to advertised Order and consultation in February and March 2021. The confirmed TRO proposals would be implemented within the normal timescales for the TRO process.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 22/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Footstreets Traffic Regulation Order Proposals

**Description:** Purpose of Report: The report will present options to amend the existing permanent Traffic Regulation Order covering the footstreet area of the city centre, in line with the Executive decision on The Future of the Extended City Centre Footstreets (26/11/20). The streets to be considered are: Blake Street, St Helen's Square, Lendal, Goodramgate (between Deangate and King's Square), King's Square, Church Street, and Colliergate.

The Executive Member will be asked to decide whether to proceed with the statutory process (publication of the Notice of Proposals) to amend the existing Traffic Regulation Order.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

If the decision is taken to proceed with the statutory process to amend the existing Traffic Regulation Order to remove the Blue Badge access exemptions for selected pedestrianised streets, the Notice of Proposals will invite "objections and other representations". These will then be considered in a further report before a decision is made to either make changes as proposed and consulted on, amend the proposals, or abandon the proposed changes.

Consultees: Disabled groups and Blue Badge holders, local businesses, local residents, taxis.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 22/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Review e-scooter and e-bike trial to date and consider options for extension of the trial

**Description:** Purpose of Report: To review the e-scooter and e-bike trial to date and experience of the scheme so far, and to consider extending the trial past the current October 2021 end date to 31st March 2022 in line with legislation and guidance from the Department of Transport. To also consider increasing the number of e-scooters permitted in the City from a maximum of 700 to 1000.

The Executive Member will be asked to consider the options as outlined in the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change,  
Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Dave Atkinson, Programme Manager, Lucy Atkinson,  
Sustainability Project Manager

dave.atkinson@york.gov.uk, lucy.atkinson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not applicable.

**Process:** All relevant members and officers will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 22/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** St Mary's Traffic Regulation Order Amendment

**Description:** Purpose of Report: To provide the Executive Member with the results of the advertisement of the TRO amendment, to present any objections and to recommend a chosen option.

The Executive Member will be asked to consider the objection as outlined in the report and to recommend a chosen option.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Tom Blair

tom.blair@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The proposals were advertised in The Press, (who also added it to their website); on site; and to the following groups: R12 parking permit holders, Other residents of St Mary's, Ward Councillors, Police, Ambulance, Fire and Rescue, Freight Association and Road Hauliers Association.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 22/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Directorate of Place 2021/22 Transport Capital Programme – Consolidated Report

**Description:** Purpose of Report: Addition of carryover funding from 2020/21 into the 2021/22 Transport Capital Programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

The Executive Member will be asked to approve the carryover schemes and funding from the 2020/21 capital programme, and amend the current budget for the 2021/22 capital programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** All relevant officers have been consulted.

**Consultees:**

**Background Documents:** Directorate of Place 2021/22 Transport Capital Programme – Consolidated Report  
EP2021 Capital Programme M2 Report Annex 2.pdf  
EP2021 Capital Programme M2 Report.pdf  
EP2122 Capital Programme Budget Report Annex 1.pdf  
EP2122 Capital Programme Budget Report Annex 2.pdf  
EP2122 Capital Programme Budget Report.pdf

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 22/06/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** STEP – Transport Data Platform

**Description:** Purpose of report: In March 2018 CoYC was awarded £2.845M in National Productivity Investment Fund (NPIF) grant funding to carry out the Smart Transport Evolution Programme (STEP). The Department For Transport (DfT) are the sponsor and provide governance on grant conditions being met.

This report updates the Executive Member for Transport on the work done with the grant so far and requests approval to commission a fundamental part of the STEP project – A Data Platform that will be a repository and integration hub used for the collection, aggregation, storage, dissemination and visualisation of traffic and transport data.

The Executive Member will be asked to note STEP progress to date and approve the commissioning of the Data Platform.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

James Guilliat

James.Guiliatt@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

No public consultation has been held due to this being an internal technology system.

Consultation with the Department For Transport has been carried out to ensure the project is on track and Data Platform proposals reflect their expectations from the grant funding.

Internal consultation has been held with appropriate stakeholders to ensure the systems and services implemented by the Data Platform are within legal and corporate expectations.

**Consultees:**

**Background Documents:** June 2021- STEP – Transport Data Platform

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q4 2020-21 Finance and Performance Monitor

**Description:** Purpose of report: To provide overview of the councils overall finance and performance position at the end of Q4 20-21.

**Wards Affected:** The Executive are asked to note and approve.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 14/06/21

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q4 2020-21 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the      24/05/21  
Corporate and Scrutiny Management Committee on:      24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q4 20-21 Capital Programme Monitor

**Description:** Purpose of Report: To provide overview of the councils overall capital programme position at the end of Q4 20-21.

**Wards Affected:** The Executive are asked to note and approve.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 14/06/21

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q4 20-21 Capital Programme Monitor

### Call-In

If this item is called-in, it will be considered by the      24/05/21  
Corporate and Scrutiny Management Committee on:      24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** CYC Recovery and Renewal Strategy

**Description:** Purpose of Report: To provide an update on activities in response to the Covid-19 and the work to support recovery and renewal. This follows previous Executive decisions to approve the Recovery and Renewal Plan, which frames the Council's recovery activities for the year.

**Wards Affected:** The Executive are asked to note the report.  
All Wards

**Report Writer:** Will Boardman      **Deadline for Report:** 14/06/21

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Chief Operating Officer

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

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### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** CYC Recovery and Renewal Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management & Prudential Indicators 2020/21 outturn

**Description:** Purpose of Report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

The Executive will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 14/06/21

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Operating Officer

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management & Prudential Indicators 2020/21 outturn

### Call-In

If this item is called-in, it will be considered by the      19/07/21  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Proposal to extend the Medigold contract by one year

**Description:** Purpose of Report: To present a report that provides information on the benefits that the Medigold contract has brought to the authority. Due to COVID we have not been able to fully experience the benefits proposed or follow through the objectives that were initially identified when the contract was awarded.

The Executive are asked to extend the contract by 12 months.

This decision has been deferred until the 24 June 2021 as the Council is awaiting legal advice, which is not finalised yet, and therefore want to ensure all the information is present to make a decision.

**Wards Affected:** All Wards

**Report Writer:** Trudy Forster **Deadline for Report:** 14/06/21

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Operating Officer

**Contact Details:** Trudy Forster, Head of Human Resources

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### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Proposal to extend the Medigold contract by one year

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Recycling Waste Consultation and Next Steps

**Description:** Purpose of Report: Further to, Executive Member Decision and guidance from scrutiny this report will feedback from the city wide consultation and insight workshops to allow members to consider changes to the recycling collection methodology.

The Executive will be asked to consider the consultation responses and determine whether to;

- i) To procure vehicles based on the current recycling collection methodology;
- ii) To consider additional work required to determine the collection methodology for the future;
- iii) Or to make the decision to change recycling methodology and procure the vehicles for this collection methodology.

Given the incredible engagement with the consultation and the large volume of responses, this report will be deferred until the 24 June 2021 allow the responses to be fully considered before Executive are asked to determine next steps.

**Wards Affected:** All Wards

**Report Writer:** Ben Grabham **Deadline for Report:** 10/06/21

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Place

**Contact Details:** Ben Grabham, Head of Environment

ben.grabham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** An Executive Member Decision Session on 3 March 2021 referred potential changes to recycling collection methodology now to ensure the correct vehicles were ordered. The Executive Member then referred this to an Economy and Place Policy and Scrutiny Committee on the 25th March 2021. Subsequently an Officer Decision was made in Consultation with the Executive Member for Environment to consult on Recycling Options. A city wide consultation has taken place on the proposed

changes as well as some targeted insight work through focus groups. This report will feedback the outcome.

Consultees:

The consultation process started with a commissioned scrutiny, in addition the public have been consulted and the purpose of the report and then to determine next steps in any changes to recycling waste collections and the vehicle specification.

**Consultees:**

**Background Documents:** Recycling Waste Consultation and Next Steps

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Merger of York coroner area with North Yorkshire County Council coroner areas

**Description:** Purpose of report: To obtain member agreement to request merger of York and North Yorkshire coroner areas.

The Executive will be asked to agree to City of York Council submitting a business case to the Chief Coroner and Ministry of Justice requesting a merger of York and North Yorkshire coroner areas.

**Wards Affected:** All Wards

**Report Writer:** Janie Berry **Deadline for Report:** 10/06/21

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Director of Governance

**Contact Details:** Janie Berry, Director of Governance  
Tel: 01904 555385  
janie.berry@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** On 19 January 2019 members gave approval to explore the merger of coroner areas with North Yorkshire County Council. This has been explored and a merger request has been prepared to submit to the Chief Coroner and the Ministry of Justice. Members are asked to consider this request, then an extensive consultation process will take place.

Consultees include the following for the North Yorkshire and York areas:

MPs

Chief Executives of local authorities

North Yorkshire Police

Superintendent Registrars

Coroners, including neighbouring coroners

Pathologists

NHS and clinical commissioning groups

GPs  
Undertakers

**Consultees:**

**Background Documents:** Merger of York coroner area with North Yorkshire County Council coroner areas

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Lowfield Green: learning disabilities accommodation and support

**Description:** Purpose of Report: The project proposes to build specialist accommodation for 6 adults with a learning disability who have dementia and 6 adults who. In addition to the 12 units there will be up to 6 cluster flats on for first steps into independent living. The building of these units will enable a pathway through specialist supported accommodation for adults with a learning disability. There will be staff on site 24/7. The proposed site for this specialist accommodation is the Public Service Plot at Lowfield Green.

Executive will be asked to agree for the specialist accommodation to the procurement of a housing provider to build the accommodation and a support provider to deliver the care and support element.

**Wards Affected:** Holgate Ward

**Report Writer:** Katie Brown **Deadline for Report:** 14/06/21

**Lead Member:** Executive Member for Health and Adult Social Care

**Lead Director:** Corporate Director of People

**Contact Details:** Katie Brown, Contracts Manager - Commissioning & Contracts

katie.brown@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less.

Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Lowfield Green: learning disabilities accommodation and support  
June 2021- Lowfield Green

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Supporting the York economy

**Description:** Purpose of report: To update Executive on the impact of their March 2020 decision to allocate £1.14m to support businesses through Micro Grants and FSB membership, and set out proposals for York to become the first Good Business Charter City in the context of our developing economic strategy.

Executive will be asked to note the findings of the evaluation of the March 2020 Micro Grant scheme, approve City of York Council signing up to the Good Business Charter, and endorse York's status as the first Good Business Charter City.

**Wards Affected:** All Wards

**Report Writer:** Simon Brereton **Deadline for Report:** 14/06/21

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** As above.

**Process:** Consultation with businesses through the Business Leader's Group, FSB, Chamber of Commerce, Institute of Directors, Indie York, York BID and University of York. Evaluation has involved interviews with over 300 micro businesses.

**Consultees:**

**Background Documents:** Supporting the York economy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/07/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 20/07/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Progress towards determining all outstanding DMMO applications

**Description:** Purpose of Report: For the Executive Member to be informed of the progress made so far in determining all the outstanding DMMO applications in accordance with the Local Government Ombudsman's findings.

The Executive Member will be asked to note the content of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

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**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** No consultation required other than with relevant officers.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/08/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/07/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** CYC Recovery and Renewal Strategy

**Description:** Purpose of Report: To provide an update on activities in response to the Covid-19 and the work to support recovery and renewal. This follows previous Executive decisions to approve the Recovery and Renewal Plan, which frames the Council's recovery activities for the year.

**Wards Affected:** The Executive are asked to note the report.  
All Wards

**Report Writer:** Will Boardman      **Deadline for Report:** 08/07/21

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Chief Operating Officer

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

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### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** CYC Recovery and Renewal Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/08/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/08/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** CYC Recovery and Renewal Strategy update

**Description:** Purpose of Report: To provide an update on activities in response to the Covid-19 and the work to support recovery and renewal. This follows previous Executive decisions to approve the Recovery and Renewal Plan, which frames the Council's recovery activities for the year.

**Wards Affected:** The Executive will be asked to note the report.  
All Wards

**Report Writer:** Will Boardman      **Deadline for Report:** 16/08/21

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Chief Operating Officer

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

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### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** CYC Recovery and Renewal Strategy update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/09/21